



Roanoke Stamp & Seal Co.

25 Madison Ave NE • Roanoke, VA 24028

Phone: 800-542-7454 • Fax: 800-523-7330

E-mail: gsa@USAcustom.com



Schedule
Contract GS-02F-0112U

WELCOME TO ROANOKE STAMP ... a Service-Disabled Veteran-Owned Small Business and full-line manufacturer of custom products established in 1917. We offer rubber stamps, daters, replacement pads, refill ink, automatic numbering machines and embossing seals on our GSA schedule contract.

Our GSA custom products website www.USAcustom.com/gsa allows users to view, customize and order our custom products. We also offer items such as name badges, name plates, engraved signs, ADA/Braille signs, Metalphoto plates, Cast Bronze plaques, electronic date time stamp machines, stencils and banners, on our website as Open Market items priced at a government discount. (Note: All GSA Schedule contract items on our website are indicated by (*) in the product name.)

No minimum size order but total must be \$50 or greater for free shipping (CONUS/APO/FPO). Orders under \$50 and non-CONUS/APO/FPO destinations are always welcome but may be subject to a shipping charge based on the invoice total and destination. Please see our [shipping policy](#) for complete details.

We accept purchase orders, Visa , MasterCard , American Express , Diners Club , Discover  and Government P-Cards.

GSA Authorized Federal Supply Schedule Catalog Information:

NAICS 339943 - Marking Device Manufacturing

FSC 7510 - Office Supplies

FSC 7520 - Office Devices and Accessories

Contract #: GS-02F-0112U

Contract Period: 06.25.2008 - 06.25.2013

Contractor: Roanoke Stamp & Seal Co.

25 Madison Ave. N.E.

Roanoke, VA 24016

800-542-7454 (phone)

800-523-7330 (fax)

gsa@USAcustom.com (email)

www.USAcustom.com/gsa (online ordering)

Contact Info: Frank Freeman, President / 800-524-7454 / frankf@usacustom.com

Faith Newcomb, Contract Specialist / 800-524-7454 / faithn@usacustom.com

Business Size: Small Business

Business Classification: Service-Disabled Veteran-Owned Small Business

Information for Ordering Activities:

- 1a. Special Item Numbers awarded: 75-200 Office Products/Supplies
- 1b. Lowest Price Item: DD-Date-YR - \$1.00, (No. 42 Insert Date, Year Only, for Cooke Rotary Dater)
- 1c. Hourly Rates: Not Applicable
2. Maximum Order: \$150,000.00
3. Minimum Order: \$50.00 to qualify for free shipping. Smaller orders accepted but may incur a shipping charge based on the order total and destination.
4. Geographic Coverage: Continental United States including APO and FPO addresses to qualify for free shipping. Orders for other destinations accepted but may incur a shipping charge.
5. Point of Production: Roanoke, Virginia
6. Prices: Prices listed are Net (discount deducted)
7. Quantity Discounts: No fixed quantity discounts. Please contact Roanoke Stamp at gsa@USAcustom.com or 800-542-7454 for more details.
8. Payment Terms - Net 30
- 9a. Government Purchase Cards are accepted at or below the micro-purchase threshold
- 9b. Government Purchase Cards are accepted above the micro-purchase threshold
10. All custom products are manufactured in the USA using domestic and foreign components. Xstamper stock items are manufactured in Japan. Reiner automatic numbering machines are manufactured in Germany.
- 11a. Most stock items ship within 2 working days and most custom items ship within 3 working days. All items ship within thirty days except Reiner IRS automatic numbering machines which ship within 45 days.
- 11b. All items are available for expedited delivery. Please contact Roanoke Stamp at gsa@USAcustom.com or 800-542-7454 for details.
- 11c. Overnight and 2-day delivery is available at actual carrier charge. Please contact Roanoke Stamp at gsa@USAcustom.com or 800-542-7454 for details.
- 11d. Urgent requirements: Clause I-FSS-140-B applies. Depending on your needs, Roanoke Stamp may be able to ship as soon as 5:00 PM today, for orders received by noon Eastern time. Please contact Roanoke Stamp at gsa@USAcustom.com or 800-542-7454 for details.
12. FOB Point: All orders over \$50.00 shipped FOB Destination CONUS/APO/FPO.
13. To place an order: online at www.USAcustom.com/gsa, online at GSA Advantage, by E-mail gsa@USAcustom.com, by Fax 800-523-7330 or by mail at 25 Madison Ave. N.E., Roanoke, VA 24016
14. Payment address: 25 Madison Ave. N.E., Roanoke, VA 24016
15. Warranty: Xstamper and Royal Mark products have a lifetime warranty, Reiner automatic numbering machines have a 1-year parts and 90-day labor warranty. All other products have a Standard Commercial Warranty.

16. Export packing charge: none
17. Government purchase cards accepted. No additional charges or discounts.
25. DUNS # 003122645
CAGE Code 1XXV8
26. CCR Registration - Roanoke Stamp is registered in the Central Contractor Registration (CCR) database and complies with the annual confirmation requirements